



CLEMTON PARK PUBLIC SCHOOL

Pursuing Excellence

ABN: 55 922 166 723

Tel: 9718 4483

Fax: 9718 8703

185 Bexley Road, Earlwood NSW 2206

EMAIL: clemtonpk-p.school@det.nsw.edu.au

WEBSITE: www.clemtonpk-p.schools.nsw.edu.au

PRINCIPAL: Angelica Lapi

Year 6 Farewell Guidelines

Purpose:

- The Year 6 students to be farewelled by the teachers of Clemton Park Public School.
- For the Year 6 students to enjoy each other's company at this social and formal school setting.

Once a Year 6 Farewell Parent Committee has been formed an initial meeting between the Year 6 Teachers, Stage co-ordinator and Principal needs to occur to establish effective communication and guidelines to be followed throughout the year.

Responsibilities:

Teachers:

- Year 6 teachers organise and implement the program for the farewell.
- Teachers to supervise students on the night of the farewell according to the timetabled program
- Year 6 teacher's co-ordinate seating for the farewell.
- Teachers will pay for the cost of their meal

Parent Committee:

- Book venue in consultation with the Principal, Stage co-ordinator and Year 6 teachers.
- To organise fundraising activities in consultation with the principal (as an approximate guide one event per term).
- Committee to supplement the cost of the Year 6 students' meal. Students to pay ½ of their meal cost, the Year 6 Farewell committee to supplement ½ of the meal cost. Any other money raised will go towards the students' farewell gift, decorations for the event and a gift for the school. All expenditure will occur in consultation with the Year 6 Teachers, Stage co-ordinator and Principal.

Students:

- Year 6 students will pay for ½ the cost of their meal.
- All students are to have exemplary manners at the farewell.

Reviewed March 2017