



CLEMTON PARK PUBLIC SCHOOL

Pursuing Excellence

ABN: 55 922 166 723

PRINCIPAL: Paul Robinson

Tel: 9718 4483

Fax: 9718 8703

185 Bexley Road, Earlwood NSW 2206

EMAIL: clemtonpk-p.school@det.nsw.edu.au

WEBSITE: www.clemtonpk-p.schools.nsw.edu.au

PRINCIPAL'S REPORT – TERM 2 WEEK 7

DISCIPLINE POLICY

A **Letter of Communication** will be sent home to provide you with written information about an issue involving your child. Parents always appreciate being informed of an issue that may involve their child. This is generally through a phone call, catching up at school or through a letter. When a child receives a letter, we request that you discuss the issue with your child so that a more positive outcome may result.

CLEMTON PARK PUBLIC SCHOOL
Pursuing Excellence
ABN: 55 922 166 723

PRINCIPAL: Paul Robinson
Tel: 9718 4483
Fax: 9718 8703
185 Bexley Road, Earlwood NSW 2206
EMAIL: clemtonpk-p.school@det.nsw.edu.au
WEBSITE: www.clemtonpk-p.schools.nsw.edu.au

Letter of Reflection

Date: / / 2021

Dear _____

In line with our school discipline policy a letter of reflection has been given to _____ in class _____ due to the issue outlined below. This will result in your son/daughter spending a period of time reflecting on the incident, using a restorative approach.

Issue: _____

Restorative Practice

1. What happened?
2. What were you thinking at the time?
3. What have you thought about since?
4. Who has been affected by what you have done? In what way?
5. What do you think you need to do to make things right?

Comment: _____

At this stage, I request that you discuss this with your child in the hope that a more positive outcome may result.

Note: If the area of concern does not improve, you will be advised in a further letter which may lead to your child being placed on Level 2. At Level 2, students will have 30 minutes of reflection on 3 consecutive days, a phone call to parents by the Deputy Principal with a letter requesting an interview being sent home and exclusion from activities that are held outside of the classroom. This occurs when three letters of reflection have been received within a five week period.

Paul Robinson
Principal

Issued By: _____ Class Teacher: _____

Supervisor: Mrs Lloyd / Mrs Johnson / Mr **Gozzell** / Mr Koulouris

Please return this slip to the classroom teacher ASAP.

I have received this Letter of Reflection and discussed the incident with my son/daughter _____ of class _____

Signature _____ Date _____
(Parent/guardian)

A **Letter of Reflection** will be sent home when a child has made a poor choice with their behaviour. It is important that Mrs D'Arrigo or one of the Executive staff catch up with the child and use a restorative practices approach to unpack the incident and support them in making better choices in the future. The letter will outline this process and explain what happens if a child receives multiple letters. When a child receives a letter of reflection, we ask that you take the opportunity to discuss the issue with your child without supporting them in making excuses for their behaviour.

CLEMTON PARK PUBLIC SCHOOL
Pursuing Excellence
ABN: 55 922 166 723

PRINCIPAL: Paul Robinson
Tel: 9718 4483
Fax: 9718 8703
185 Bexley Road, Earlwood NSW 2206
EMAIL: clemtonpk-p.school@det.nsw.edu.au
WEBSITE: www.clemtonpk-p.schools.nsw.edu.au

Letter of Communication

Date: / / 2021

Dear _____

I am writing to provide you with information about _____ of class _____. We have noticed that aspects of his/her learning/ behaviour has been affected.

attendance arriving late in the morning homework behaviour

learning other: _____

Comment: _____

At this stage, I request that you discuss this with your child in the hope that a more positive outcome may result.

Paul Robinson
Principal

Issued by: _____

Please return this slip to the classroom teacher ASAP.

I acknowledge receipt of this Letter of Communication in reference to my child, _____ of class _____ and will discuss the issue with them.

Signature _____ Date _____
(Parent/guardian)

OPEN DAY- EDUCATION WEEK

The theme for Education Week 2022 is 'Creating futures – education changes lives.' The staff are discussing the best way to connect with our families during Education Week. At this stage we are looking at having parents join us in the classroom and then parents having morning tea with the students.

MULTILIT PARENT READING TUTOR PROGRAM

We would greatly appreciate some parent or community volunteers to assist in the implementation of the Multilit Reading Tutor Program. If you are interested in being a Multilit Volunteer, please complete the details below and return the slip to the office.

BASKETBALL COURT UPGRADE

The school met with an independent consultant earlier this term to discuss the scope of the project and to draw an initial design of the space. We have a meeting with Schools Infrastructure NSW to discuss the project and funds that may be available for such capital works.